

ILLINOIS

Website: www.elections.state.il.us

Link to state election website is also available through FVAP website at www.fvap.gov

Absentee Voting Guide

FOR UNIFORMED SERVICES AND U.S. CITIZENS OVERSEAS

I. Application Instructions for FPCA

II. Uniformed Services

- A. Who Can Do It
- B. Registering and Requesting an Absentee Ballot
- C. Casting Your Vote
- D. Notary/Witness Requirements
- E. Electronic Transmission of FPCAs and Ballots
- F. Application for Ballot by Proxy

III. Civilians Outside U.S.

- A. Who Can Do It
- B. Registering and Requesting an Absentee Ballot

C. Casting Your Vote

D. Notary/Witness Requirements

E. Electronic Transmission of FPCAs and Ballots

IV. Uniformed Services & Civilians Outside U.S.

A. Bars to Registration and Voting

B. Cancellation of Registration

C. Action on Registration Requests

D. Action Upon Denial of Registration or Absentee Ballot Request

E. Action If Registration Is Denied

F. Late Registration

G. Where To Send It

ILLINOIS

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local Election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (mark only one) **A**

(a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT

(b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY

(c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

2. MY INFORMATION (Required)

a. TYPED OR PRINTED NAME (Last, First, Middle) _____ SUFFIX (Jr., Sr., III, etc.) _____ b. PREVIOUS NAME (if applicable) _____

c. SEX M F d. RACE _____ e. DATE OF BIRTH _____ f. SOCIAL SECURITY NUMBER _____ g. STATE DRIVER'S LICENSE OR I.D. NUMBER _____ **B**

h. TELEPHONE NUMBER (No DSN number; include all international prefixes) _____ i. FAX NUMBER (No DSN number; include all international prefixes) _____

j. EMAIL ADDRESS _____ **C**

3. MY VOTING RESIDENCE ADDRESS (For military, use legal residence. For overseas citizens, use last legal residence in U.S.) (Required)

a. NUMBER AND STREET (Cannot be a P.O. Box) _____

b. CITY, TOWN OR VILLAGE _____ **D** c. COUNTY _____ d. STATE _____ e. ZIP CODE _____

4. WHERE TO SEND MY VOTING MATERIALS

a. MY CURRENT ADDRESS (Where I live now) (Required) _____ **E**

b. MY FORWARDING ADDRESS (Complete 4.b. only if you do not want your ballot mailed to the address in Block 4.a.) _____

c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY: **F** MAIL FAX EMAIL

5. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections): _____ **G**

6. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots — see instructions for Block 6 paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)

7. AFFIRMATION (required)

I swear or affirm, under penalty of perjury, that:

- I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
- My signature and date below indicate when I completed this document, and
- The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: _____ **H** Date: _____ Signed: _____ Date: _____

(Witness/Notary and address (if required)) _____ M M D D Y Y Y Y _____

S
A
M
P
L
E

F
O
R
M

Circled letters on the form above correspond to the instructions on the following page. **You must complete all shaded areas.**

I. APPLICATION INSTRUCTIONS FOR FPCA

- A** Check ONE box. U.S. Government employees must check “a” as defined in Section II.A. See below.
- B** Your Illinois Driver's License number OR the last four digits of your Social Security number is required for voter registration. If you do not possess either of these identifications, the State shall assign a number that will serve to identify you for voter registration purposes.
- C** Provide an email address that you can access and/or a phone number at which you can be reached for use in contacting you in a timely manner in the event that there is a question regarding your application.
- D** Provide the complete street address of your Illinois voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Block 6. For example: “on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station.” This address must be different from the one provided in Block 4 and must be within the county where you claim legal voting residence.
- E** Print the complete address where you want your ballot sent — usually your current mailing address. Your current mailing address must be different from the address you provided in Block 3.
- F** This form acts as a request for a mailed absentee ballot only. Illinois does not allow you to receive or return the absentee ballot electronically. See Section II.E or III.E for exception.
- G** **If you do not list a party affiliation, you cannot vote in primary Elections.** You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or write “none” in Block 5 of the FPCA. Political party choice is not required if only requesting absentee ballots for general Elections.
- H** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

II. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Illinois and members of the U.S. Service. Defined as:

- Members of the Uniformed Services and their family members when residing with them or accompanying them. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps

of the Public Health Service and the National Oceanic and Atmospheric Administration.

- U.S. Government employees serving outside the U.S.

B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local Election official early every year and whenever you change your mailing address (see Chapter 2).

Illinois law allows you to register to vote and to apply for an absentee ballot at the same time.

To apply for an absentee ballot, the local Election official must receive your FPCA ballot request not later than 10 days before the Election.

C. Casting Your Vote

Ballot Return Deadline: Voted ballot must be received in the local Election office by 7:00 p.m. on Election day or **by the 14th day following the Election if postmarked by the day before Election day.**

Local Election officials send regular absentee ballots 45 days before a primary or special Election and 60 days before the general Election.

If regular absentee ballots are not available 60 days before the general Election, local Election officials mail a Special Write-In Absentee Voter’s Blank ballot with a list of candidates who have qualified to be on the ballot and all referenda for which the voter is qualified to vote.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2.

D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

E. Electronic Transmission of FPCAs and Ballots

- Illinois allows you to send your FPCA applications for an absentee ballot by fax if you are a member of the Armed Forces. After faxing, submit the FPCA by mail.
- Illinois does not allow you to receive the blank ballot by fax or email.
- The City of Chicago and Suburban Cook County will accept requests for absentee ballots and allow receipt of the blank ballot by fax or email. After emailing, in order for the ballot to be counted, the signed FPCA must be received by election day or by the 14th day following the election if postmarked by the day before

election day. Completed ballots must be returned by regular mail.

- Illinois does not allow you to return the voted ballot by fax or email.

Please refer to Appendix B for specific instructions when transmitting Election materials electronically. **Use the following numbers:**

DSN 223-5527
(703) 693-5527

1-800-368-8683

(from U.S., Canada, Guam, Puerto Rico, Virgin Islands only)

International toll-free fax numbers

(See inside back cover)

F. Application for Ballot by Proxy

If you are a member of the U.S. Service, and your spouse, dependent, mother, father, sister, or brother is registered to vote in your Election precinct of voting residence, he or she may use a special application provided by the Election official to request that an absentee ballot be mailed to you.

Instructions continue in Section IV: Uniformed Services & Civilians Outside U.S.

III. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Illinois and overseas citizens. The term “overseas citizen(s)” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Illinois.

- Illinois residents temporarily residing outside the U.S. (Consult Section B below for ballot type eligibility)
- overseas citizens (for Federal office ballots only)

B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local Election official early every year and whenever you change your mailing address (see Chapter 2).

If you are an unregistered Illinois resident temporarily residing outside the U.S., the local Election official must receive your FPCA not later than 30 days before the Election. You will receive a ballot for local, state and Federal offices. However, if your FPCA arrives less than 30 days, but not later than 10 days before the Election,

registration is waived and the local Election official will send you a ballot for Federal offices only.

If you are a registered Illinois resident temporarily residing outside the U.S., the local Election official must receive your FPCA not later than 10 days before the Election. You will receive a ballot for local, state and Federal offices.

If you are an overseas non-resident civilian citizen, otherwise qualified to vote in Illinois, you may make application to the Election authority having jurisdiction over your precinct of former resident for an absentee ballot containing the Federal offices only. The application must be received not less than 10 days before a Federal Election.

C. Casting Your Vote

Ballot Return Deadline: Voted ballot must be received in the local Election office by 7:00 p.m. on Election day or **by the 14th day following the Election if postmarked by the day before Election day.**

Local Election officials send regular absentee ballots 45 days before a primary or special Election and 60 days before the general Election.

If regular absentee ballots are not available 60 days before the general Election, local Election officials mail a Special Write-In Absentee Voter’s Blank ballot with a list of candidates who have qualified to be on the ballot and all referenda for which the voter is qualified to vote.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2.

D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

E. Electronic Transmission of FPCAs and Ballots

Generally, Illinois **does not allow electronic transmission of the FPCA, the blank absentee ballot or the voted ballot.** However, The City of Chicago and Suburban Cook County will accept requests for absentee ballots and allow receipt of the blank ballot by fax or email. After emailing, in order for the ballot to be counted, the signed FPCA must be received by election day or by the 14th day following the election if postmarked by the day before election day.

Completed ballots must be returned by regular mail.

Instructions continue in Section IV: Uniformed Services & Civilians Outside U.S.

IV. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

Persons imprisoned for any crime may not register or vote. However, persons on parole are not prohibited from voting.

B. Cancellation of Registration

Registration is suspended unless a confirmation notice mailed to the registrant is returned prior to the next Election. An application for ballot will reactivate the full registration during the period of two years if the registrant has not changed Illinois residence.

C. Action on Registration Requests

Notice of registration is sent by mail after an affidavit of registration is completed in duplicate and returned to the local Election official.

D. Action Upon Denial of Registration or Absentee Ballot Request

Upon denial of your voter registration application or absentee ballot request, Illinois shall provide you with the reason(s) for the rejection.

E. Action If Registration Is Denied

Persons denied registration may appeal to the circuit court. Persons seeking to appeal should consult a legal assistance officer or civilian counsel.

F. Late Registration

Members of the U.S. Armed Forces or merchant marine or those discharged within 60 days of an Election, who return to Illinois too late to register for the upcoming Election are still entitled to vote in person in that Election only by affidavit. Registration is not required.

G. Where To Send It

Mail the FPCA to the **County Clerk, City Board of Election Commissioners, or County Board of Election Commissioners** in your county or city of voting residence as listed below:

County Clerk		
County	County Seat	Zip Code
Adams	County Clerk 507 Vermont, PO Box 1169 Quincy, IL	62306-1169
Alexander	County Clerk 2000 Washington Cairo, IL	62914-1717
Bond	County Clerk 200 W. College Greenville, IL	62246-1088
Boone	County Clerk 601 N. Main, Suite 202 Belvidere, IL	61008-2644
Brown	County Clerk #1 Court Street Mount Sterling, IL	62353-1285

County	County Seat	Zip Code
Bureau	County Clerk 700 S. Main Princeton, IL	61356-2078
Calhoun	County Clerk PO Box 187 Hardin, IL	62047-0187
Carroll	County Clerk PO Box 152 Mount Carroll, IL	61053-1044
Cass	County Clerk Courthouse 100 E. Springfield Street Virginia, IL	62691-1322
Champaign	County Clerk 1776 E. Washington Urbana, IL	61802-4578
Christian	County Clerk PO Box 647 Taylorville, IL	62568-0647
Clark	County Clerk Courthouse 501 Archer Avenue Marshall, IL	62441-1275
Clay	County Clerk PO Box 160 Louisville, IL	62858-0160
Clinton	County Clerk PO Box 308 Carlyle, IL	62231-0308
Coles	County Clerk 651 Jackson Avenue, Room 122 Charleston, IL	61920-2053
Cook	County Clerk 69 W. Washington, 5th Floor Chicago, IL	60602-1304
Crawford	County Clerk PO Box 616 Robinson, IL	62454-0602
Cumberland	County Clerk PO Box 146 Toledo, IL	62468-0146
De Kalb	County Clerk 110 E. Sycamore Sycamore, IL	60178-1497
De Witt	County Clerk 201 W. Washington Street, PO Box 43 Clinton, IL	61727-1628
Douglas	County Clerk PO Box 467 Tuscola, IL	61953-0467
Edgar	County Clerk 115 W. Court Street, Room "J" Paris, IL	61944-1785
Edwards	County Clerk 50 E. Main Street Albion, IL	62806-1262
Effingham	County Clerk 101 N. 4th, Box 628 Effingham, IL	62401-0628
Fayette	County Clerk PO Box 401 Vandalia, IL	62471-0401
Ford	County Clerk 200 W. State Street, Room 101 PO Box 568 Paxton, IL	60957-1199
Franklin	County Clerk 202 W. Main, PO Box 607 Benton, IL	62812-0607
Fulton	County Clerk PO Box 226 Lewistown, IL	61542-0226
Gallatin	County Clerk PO Box 550 Shawneetown, IL	62984-0550
Greene	County Clerk 519 N. Main Carrollton, IL	62016-1033

County	County Seat	Zip Code
Grundy	County Clerk 111 E. Washington, PO Box 675 Morris, IL	60450-0675
Hamilton	County Clerk Courthouse 100 S. Jackson Street McLeansboro, IL	62859-1489
Hancock	County Clerk Courthouse PO Box 39 Carthage, IL	62321-0039
Hardin	County Clerk Courthouse PO Box 187 Elizabethtown, IL	62931-0187
Henderson	County Clerk Courthouse PO Box 308 Oquawka, IL	61469-0308
Henry	County Clerk 307 W. Center Street Cambridge, IL	61238-1232
Iroquois	County Clerk 1001 E. Grant Watseka, IL	60970-1882
Jackson	County Clerk Courthouse 1001 Walnut Murphysboro, IL	62966-2177
Jasper	County Clerk 204 W. Washington Newton, IL	62448-1973
Jefferson	County Clerk 100 South 10th Street, Room 105 Mount Vernon, IL	62864-4012
Jersey	County Clerk 201 W. Pearl Jerseyville, IL	62052-1662
Jo Daviess	County Clerk 330 N. Bench Galena, IL	61036-1323
Johnson	County Clerk PO Box 96 Vienna, IL	62995-0096
Kane	County Clerk 719 S. Batavia, PO Box 70 Geneva, IL	60134-0070
Kankakee	County Clerk 189 E. Court Street Kankakee, IL	60901-3892
Kendall	County Clerk 111 W. Fox Yorkville, IL	60560-1621
Knox	County Clerk Courthouse 200 S. Cherry Street Galesburg, IL	61401-4991
Lake	County Clerk 18 N. County Road, Room 101 Waukegan, IL	60085-4364
La Salle	County Clerk 707 Etna Road, PO Box 430 Ottawa, IL	61350-0430
Lawrence	County Clerk Courthouse 1100 State Street Lawrenceville, IL	62439-2341
Lee	County Clerk PO Box 329 Dixon, IL	61021-0385
Livingston	County Clerk 112 W. Madison Street Pontiac, IL	61764-1629
Logan	County Clerk PO Box 278 Lincoln, IL	62656-0278
Macon	County Clerk 141 S. Main, Room 104 Decatur, IL	62523-1235

County	County Seat	Zip Code
Macoupin	County Clerk PO Box 107 Carlinville, IL	62626-0107
Madison	County Clerk 157 N. Main Street, Suite 109, PO Box 218 Edwardsville, IL	62025-0218
Marion	County Clerk PO Box 637 Salem, IL	62881-0637
Marshall	County Clerk 122 N. Prairie, PO Box 328 Lacon, IL	61540-0328
Mason	County Clerk PO Box 77 Havana, IL	62644-0077
Massac	County Clerk PO Box 429 Metropolis, IL	62960-0429
McDonough	County Clerk Elections #10 McDonough Co Courthouse Macomb, IL	61455-2200
McHenry	County Clerk 2200 N. Seminary Avenue Woodstock, IL	60098-2693
McLean	County Clerk 115 E. Washington, Room 102, Box 2400 Bloomington, IL	61702-2400
Menard	County Clerk PO Box 465 Petersburg, IL	62675-0465
Mercer	County Clerk PO Box 66 Aledo, IL	61231-0066
Monroe	County Clerk 100 S. Main Waterloo, IL	62298-1399
Montgomery	County Clerk PO Box 595 Hillsboro, IL	62049-0465
Morgan	County Clerk PO Box 1387 Jacksonville, IL	62651-1387
Moultrie	County Clerk Courthouse 10 S. Main Sullivan, IL	61951-1969
Ogle	County Clerk Courthouse PO Box 357 Oregon, IL	61061-0357
Peoria	County Clerk Courthouse 324 Main Street Peoria, IL	61602-1319
Perry	County Clerk PO Box 438 Pinckneyville, IL	62274-0438
Piatt	County Clerk 101 W. Washington, PO Box 558 Monticello, IL	61856-0558
Pike	County Clerk Courthouse, 100 E. Washington Street Pittsfield, IL	62363-1496
Pope	County Clerk Courthouse PO Box 216 Golconda, IL	62938-0216
Pulaski	County Clerk Courthouse PO Box 118 Mound City, IL	62963-0109
Putnam	County Clerk Courthouse PO Box 236 Hennepin, IL	61327-0236

County	County Seat	Zip Code
Randolph	County Clerk Courthouse 1 Taylor Street, Room 202 Chester, IL	62233-0309
Richland	County Clerk Courthouse 103 W. Main Street Olney, IL	62450-2170
Rock Island	County Clerk County Building 1504 3rd Avenue Rock Island, IL	61201-8646
Saline	County Clerk Courthouse 10 E. Poplar Harrisburg, IL	62946-1703
Sangamon	County Clerk 200 S. 9th Street Springfield, IL	62701-1632
Schuyler	County Clerk Courthouse PO Box 200 Rushville, IL	62681-0200
Scott	County Clerk Courthouse 35 E. Market Street Winchester, IL	62694-1238
Shelby	County Clerk Courthouse PO Box 230 Shelbyville, IL	62565-0230
Stark	County Clerk 130 W. Main, PO Box 97 Toulon, IL	61483-0097
St. Clair	County Clerk 10 Public Square Belleville, IL	62220-1639
Stephenson	County Clerk 15 N. Galena Avenue, Suite 2 Freeport, IL	61032-4399
Tazewell	County Clerk McKenzie Building 4th & Court Streets Pekin, IL	61554-4298
Union	County Clerk Courthouse 309 W. Market, PO Box H Jonesboro, IL	62952-0478
Vermilion	County Clerk Courthouse 6 N. Vermilion Danville, IL	61832-5879
Wabash	County Clerk Courthouse PO Box 277 Mt. Carmel, IL	62863-0277
Warren	County Clerk Courthouse 100 W. Broadway Monmouth, IL	61462-1797
Washington	County Clerk 101 East St Louis Street Nashville, IL	62263-1100

County	County Seat	Zip Code
Wayne	County Clerk Courthouse PO Box 187 Fairfield, IL	62837-0187
White	County Clerk Courthouse PO Box 339 Carmi, IL	62821-0339
Whiteside	County Clerk Couthouse 200 E. Knox Morrison, IL	61270-2819
Will	County Clerk Courthouse 302 N. Chicago Joliet, IL	60432-4060
Williamson	County Clerk 200 W. Jefferson, PO Box 1108 Marion, IL	62959-2494
Winnebago	County Clerk 404 Elm Street Rockford, IL	61101-1276
Woodford	County Clerk 115 N. Main, Room 202 Eureka, IL	61530-1274

County Board of Election Commissioners

County	Address	Zip Code
Dupage	County Board of Election Commissioners 421 N. County Farm Road, PO Box 1087 Wheaton, IL	60189-1087

City Board of Election Commissioners:

City	Address	Zip Code
Aurora	City Board of Election Commissioners 77 S. Stolp Avenue Aurora, IL	60506
Bloomington	City Board of Election Commissioners 115 E. Washington Street, Room 403 Bloomington, IL	61701-5048
Chicago	City Board of Election Commissioners 69 W. Washington, Suite 600-800 Chicago, IL	60602-3012
Danville	City Board of Election Commissioners 6 N. Vermillion Danville, IL	61832-5842
E. St. Louis	City Board of Election Commissioners 8740 State Street, Suite 200 E. St. Louis, IL	62203-2099
Galesburg	City Board of Election Commissioners 55 W. Tompkins, PO Box 1387 Galesburg, IL	61402-1387
Peoria BEC	City Board of Election Commissioners 542 SW Adams Peoria BEC, IL	61602-1553
Rockford	City Board of Election Commissioners 301 S. 6th Street Rockford, IL	61104-2195

Create The Future and Vote

by Patricia P. Nace

